

ARIZONA GEOGRAPHIC INFORMATION COUNCIL

Executive Management Board Meeting Minutes November 4, 2004

- I. Call to Order. The Council was called to order at 1:20 p.m. by Tim Smothers, AGIC Vice President. A count of Board Members established that a quorum was not met, and the Board could take no actions until Sharon Nicholson arrived to make a complete quorum (see attached list of attendees).
- II. Budget Update: Gary Irish reported on the AGIC budget. The status of the AGIC budget indicated that as of September 30, 2004 the AGIC General account showed a balance of \$33,550.98 and the AGIC Conference account showed a balance of \$27,194.62. Gary indicated that the Conference Committee would provide a more detailed Conference budget.
- III. Committee Reports
 - A. *Education, Outreach, and Conference Committee*

Eva Reid reported that the AGIC Conference went well in Prescott and had received a positive response from the attendees. Eva indicated that part of the success of this year's conference was due in large part to Debi Losey, a conference planner hired by the Prescott Resort to take care of electrical and AV needs for the AGIC Conference. The total attendance at the Conference was 165. Eva reported that total revenues for the Conference were \$33,415. Eva indicated that the Committee was still awaiting some registration payments, but the Conference should net \$9855. Eva thanked the Board members who served as session moderators.

Next Eva indicated that AGIC had received a GIS Day proclamation from Governor Napolitano for this year. Eva inquired of GIS Day activities being sponsored this year by those present. Jami Garrison indicated that Arizona Department of Transportation would hold it's annual GIS Day and that the event was open to all.

Eva next indicated that she would pass on the Conference Working Group chair to Jason Howard. Seth Franzman will remain as co-chair, at Jason's behest. Jason also mentioned that Seth was the recipient of the AGIC Presidential Volunteer Award at the AGIC Conference.

Gene Trobia added that Debi Losey was a big reason why things went so smoothly at this year's Conference. Eva discussed the role Debi played during the Conference and suggested that the Conference Working Group should consider using her services again next year. Gene added that the

Conference Working Group could negotiate directly with Debi since she is on the state procurement prequalified list. Gene inquired of the Board whether there were any objections to pursuing using Debi at the 2005 Conference. There were no objections voiced.

[Sharon Nicholson arrived during Eva's report, making a quorum]

B. *Administration and Legal Committee*

Tim Smothers indicated that he had received one nomination for president, for Rick Harrington. Tim indicated that Rick had been notified and accepted the nomination. Gene Trobia nominated Gary Irish to continue in his position as Board secretary. Gary accepted the nomination. Tim indicated that Rick's bio would be mailed out in time for the next Board meeting.

Tim announced that Scott Bowman had been appointed to the Board to represent the Yuma Regional GIS.

Eva inquired if it would be possible to approve the Conference Working Group to expend funds to plan the 2005 Conference. Gene Trobia moved that the Conference Working Group be authorized to expend up to \$15,000 for planning the next AGIC Conference. Motion seconded by Jami Garrison. Motion was approved unanimously.

Action Item: Conference Working Group authorized to expend up to \$15,000 in the planning of the AGIC 2005 Conference.

- III. Approval of Minutes of the August 19, 2004 Board meeting. Motion made by Sharon Nicholson. Seconded by Jami Garrison. Motion was approved unanimously.

Action Item: Minutes of the August 19, 2004 AGIC Board meeting approved unanimously.

- IV. Approval the budget. Motion made by Chris Newton. Seconded by Dave Minkel. Motion was approved unanimously.

Action Item: AGIC budget approved unanimously.

- V. Committee Reports Rejoined

C. *Data Resources Committee*

Gene Trobia reported that the State Cartographer's Office had put in to the State Forester's Office for \$750,000 to fund aerial imagery to fill in areas of the state not covered by current USGS and USFS aerial photography projects. Gene indicated that a working group would be organized to see

how to get counties products that they want. Gene also indicated that \$300,000 in matching funds was required to receive the money, and that he was in the process of finding sources for those funds.

Gene reported that the State Cartographer's Office was reengaging with the Bureau of Land Management on the Arizona GCDB. Gene indicated that he would meet with members of the BLM and ALRIS next week.

Dave Minkel reported on the progress of the Height Modernization program. Dave indicated that the Height Modernization Working Group was working on a plan for Arizona. He indicated that the projected cost for the Height Modernization program in Arizona would cost \$30 million over 10 years. The current program plan calls for establishing a spatial reference center to conduct GPS surveys around the state, provide a processing service for Blue Booking surveys, establish 19 CORS stations across the state, and provide analysis to determine where problem areas are around Arizona. Dave indicated that he was in the process of putting together a briefing package for Congressional staffers, including collecting letters of support for the program.

Gene reported on the Arizona National Map grant. Gene indicated that the State Cartographer's Office had been working with Tom Sturm to create an initial implementation of the Arizona National Map that would provide certain framework data layers to the National Map and move that data into the public domain.

D. *Homeland Security Committee*

Sharon Nicholson indicated that the Homeland Security Committee had not meet in some time, largely due to constraints on her time and moving into a new facility and that in the near future she would be able to engage with the Committee work again.

E. *Technology Committee*

Gary Irish reported that the AGIC Portal concept was still under development. Gary indicated that the Portal would initially automate access to ALRIS datasets. Gary reported that following internal reviews at the Land Department, the Portal would become available to review by the Board.

Victor Gass reported on the progress of web cartographic symbology guidelines for Arizona State agencies. Victor reported that the purpose of the guidelines is to provide similarity of web cartography across state agencies.

VI. Mapping Arizona Report

Jason Howard reported that Glen Buettner had completed a final draft of Mapping Arizona in time for the AGIC Conference and that the draft was available on the AGIC web site for download and review.

Gene Trobia indicated that the Board had already approved the expenditure of up to \$10,000 to publish Mapping Arizona, but inquiries into the cost of printing had revealed it to be prohibitively high for as many copies as we had hoped to print, and that a more sensible approach might be to purchase a color printer and do all the printing in-house. Gene inquired of the Board whether there were any objections to pursue purchasing a printer with AGIC funds instead of contracting out the printing. There were no objections voiced.

VII. NSGIC Report

Tim Smothers reported on the NSGIC Conference.

VIII. Miscellaneous Announcements

Tim Smothers reported that at the AGIC Conference the Geospatial Subcommittee of APLS had met and discussed geospatial membership within that organization. Tim indicated that while it was a well-attended session, he requested the ability to address the entire Conference next year.

Tom Sturm gave an update on National Hydrography Dataset updates Arizona.

IX. Call to the Public.

No input from public participants.

X. Next Meeting and Location.

The next AGIC Board meeting will be held February 3, 2005, at 1:30pm, location to be announced.

Adjourn: Meeting adjourned at 3:20 p.m.

Attendees:

Executive Management Board

Scott Bowman, Yuma Regional Geographic Information Systems

Jami Garrison, Arizona Department of Transportation, President

Victor Gass, Arizona Department of Environmental Quality

Gary Irish, Arizona State Land Department

Jackson Johnson, Bureau of Land Management

Mele Koneya, Maricopa Association of Governments (designee)

Shea Lemar, Arizona State University (designee)

Dave Minkel, National Geodetic Survey

Chris Newton, Arizona Department of Health Services

Sharon Nicholson, Arizona Department of Public Safety

Susan Smith, Arizona Department of Water Resources (designee)

Timothy Smothers, League of Arizona Cities and Towns

Tom Sturm, US Geological Survey
Gene Trobia, Arizona State Cartographer's Office

Other Attendees:

Tim Colman, Arizona Department of Health Services
Seth Franzman, public attendee serving on AGIC Conference Committee
Lee Harbers, Arizona Professional Land Surveyors Association
Jason Howard, Arizona State Cartographer's Office
Patty Lake, Psomas
Tom Lewis, Salt River Project
Eva Reid, Arizona Department of Transportation